# **Benefits Overview**

# Welcome to the team!

Being "better for our members" starts with a better workplace. Hoosier Hills Credit Union empowers employees by offering a career package that is competitive and comprehensive. We value learning, opportunity and service to our communities and one another. We invest in you so that you may live out our mission.



### **Our Mission:**

To be better for our members by making a positive difference in their lives and in the communities we serve.



# Comprehensive Health Plan

Your health is important to us! HHCU offers two comprehensive and affordable health insurance options to full-time employees on the first day of the month following 60 days of employment.

Both options are Anthem Blue Cross and Blue Shield High Deductible Health Plans.

Option I is a \$4,000 individual/\$8,000 family deductible with \$0 coinsurance once the deductible has been met. HHCU covers 75%-85% of the monthly premium.

Option 2 is a \$3,300 individual/\$6,600 family deductible with 20% coinsurance once the deductible has been met. HHCU covers 85%-95% of the monthly premium.

Anthem Option 1	
	Bi-Weekly Payroll
	Deduction (26/yr)
Employee Only	\$55.06
Employee + Spouse	
Employee + Child(ren)	
Family	
Anthem Option 2	
	Bi-Weekly Payroll
	Deduction (26/yr)
Employee Only	\$16.08
Employee + Spouse	
Employee + Child(ren)	
Family	

#### **Preventative Care**

Preventative and wellness services for full-time employees enrolled in an HHCU High Deductible Health Plan are covered at 100% and not subject to a deductible.

### **Prescription Benefit**

As part of our comprehensive benefit plan, our employees receive access to a free prescription drug list. The list includes medication options for a wide-range of medical conditions at no cost to the employee.

#### LiveHealth Online

HHCU offers employees the option to see a doctor 24/7 within minutes by utilizing LiveHealth Online. Employees can have a video visit with a board-certified doctor, therapist or psychologist on a smartphone, tablet or computer without having to leave the office or their home.



# Additional Benefits

### **Vision Benefit**

HHCU offers two VSP vision plans to our full-time employees on the first day of the month following 60 days of employment.

Option I is a No Cost plan which covers routine eye exams with a \$50 copay. The plan also provides frames with a \$40 to \$75 copay and a 25% discount on lenses.

Option 2 is a comprehensive plan which covers a routine eye exam once every calendar year with a \$20 copay. The plan also provides a \$20 copay on lenses every other calendar year and a \$130 allowance towards frames or contacts every other calendar year.

Vision Option 1	
	Bi-Weekly Payroll
	Deduction (26/yr)
Employee Only	\$0.00
Employee + Spouse	
Employee + Child(ren)	
Family	
Vision Option 2	
	Bi-Weekly Payroll
	Deduction (26/yr)
Employee Only	\$2.01
Employee + Spouse	\$4.27
Employee + Child(ren)	
Family	

#### **Dental Benefit**

HHCU offers a comprehensive dental plan insured by Health Resources, Inc. and covers 90% of the monthly premium for dental coverage for full-time employees on the first day of the month following 60 days of employment. The plan has a \$0 deductible and an annual max of \$1,500. It covers preventative care at 100%. Basic services are covered at 80%. Major services are covered at 50%. Orthodontia services are covered for children at 50% with an orthodontia lifetime max of \$1,500.

Dental	
	Bi-Weekly Payroll
	Deduction (26/yr)
Employee Only	\$1.21
Employee + Spouse	\$3.04
Employee + Child(ren)	
Family	

# **Voluntary Benefits**

HHCU offers Voya voluntary benefits to all part-time and full-time employees. Supplemental benefits can help offset expenses caused by a critical illness, an accident, or hospitalization. They can also cover some non-medical expenses that your current insurance might not.

**Group Voluntary Accident**—Accident insurance provides cash benefits for out-of-pocket expenses associated with an accidental injury.

**Group Voluntary Critical Illness**—Critical Illness insurance pays a benefit when a critical illness, like cancer or heart attack, occurs. The benefit is in the form of a lump-sum payment, paid at diagnosis.

**Group Indemnity Medical**—Indemnity medical pays a lump-sum benefit when an inpatient hospitalization occurs.

# Wellness

### **Health Savings Account Reward**

Covered employees who take advantage of an annual wellness visit will receive a \$1,500 lump-sum deposit into their Health Savings Account. (If employee covers spouse, the spouse must also complete the wellness requirement to be eligible for Health Savings Account reward.)

#### **Onsite Flu Shots**

Flu shots are offered onsite to all part-time and full-time employees annually.

### **Employee Assistance Program**

All part-time and full-time employees and your household family members are eligible for company-paid counseling services through our Employee Assistance Program. The EAP includes up to six counseling sessions per problem, legal and financial referrals, child and elder care referrals, and critical incident stress debriefings. The service is available 24/7 by calling (888) 881-LINC(5462) or visiting www.supportlinc.com.

### **Fitness Reward Benefit**

HHCU rewards consistent efforts to improve your health. We offer \$150 rewards semi-annually to employees who participate in approved fitness activities 50 times in six months. Staying healthy pays!



# Retirement & Insurance

### 401K Plan

Hoosier Hills Credit Union offers a generous and competitive 401(k) plan because we care about your financial future. Our plan encourages financial wellness and rewards retirement saving. The plan fully matches your personal contributions, up to 7%. There are two employer contribution components: Safe Harbor Match and an additional Employer Match.

**Safe Harbor Match**—HHCU matches 100% of each percent you personally contribute, up to a company maximum contribution of 4%.

**Employer Match**—HHCU matches 150% of each percent you contribute up to a company maximum of 3%.

**Vesting**—Safe Harbor and your personal contributions are fully vested immediately upon deposit into the plan. Employer match contributions follow a tiered, 3-year vesting schedule.

- I year = 25%
- 2 years = 50%
- 3 years = 100%

You must be 18 years of age and are eligible on the first day of the month following 60 days of service.

All contributions are deposited on a bi-weekly basis.

## Company Provided Life Insurance

HHCU provides a life insurance benefit equal to twice your annual salary to our full-time employees, at no cost to you. The policy also includes an accidental death rider that provides an additional 200% of your annual salary in the event of accidental death.

# Company Provided Short-Term Disability

HHCU provides short-term disability to our full-time employees, which covers 60% of your weekly earnings for up to 11 weeks. beginning on the 15<sup>th</sup> day of a short-term disability.

### **Company Provided Long-Term Disability**

Our long-term disability policy covers 60% of your monthly earnings beginning on the 91st day of a total disability.

# **Voluntary Life Insurance**

In addition to the company provided life insurance you receive from Hoosier Hills Credit Union, full-time employees may elect to purchase voluntary group term life insurance for yourself and your dependents through OneAmerica. The guaranteed issue amount is \$200,000. Annually, the plan offers eligible participants a guaranteed issue increase of \$10,000 or 10% of income, whichever is greater.

# Development Opportunities

# **Career and Professional Development**

HHCU values lifelong learning, and we offer a wide range of professional and personal development opportunities including both online, on-site and off-site training.

We believe that our employees are our greatest asset, and we make your career development a priority. We will work with you to develop a career path and provide you with the education and tools you need to succeed.

# **Internal Promotion Policy**

HHCU is proud to promote from within. Many of our leaders began as tellers and we know we IBWF immense talent in every department. Career openings are always posted internally first. Our next leader is you!

### **Tuition Reimbursement**

Hoosier Hills Credit Union offers a Continuing Education opportunity, to which every employee is eligible to apply. We provide tuition reimbursement for business related courses at accredited colleges.



# Performance Incentives

### **Incentive Plan**

HHCU is a hardworking team, and the success of our business is a collective effort. Our All Staff Incentive Plan offers an annual payout of up to 10% gross wages when HHCU reaches its strategic goals.

### **Additional Incentives**

HHCU provides our employees with opportunities to supplement monthly income with a number of monthly incentive earnings.

ID Protect—All staff are eligible

**Debt Protection**—Member Service Representatives are eligible

**Guaranteed Asset Protection**—Member Service Representatives are eligible

**Mechanical Repair Coverage**—Member Service Representatives are eligible



# Work Life Balance

### **Paid Time Off**

At Hoosier Hills Credit Union your work/life balance is important to us, which is why Paid Time Off is a critical piece of our benefits package.

PTO is deposited January 1st of each year based on position and years of service as follows:

Part-time Staff Years of Service	Base Accrued Total PTO PTO PTO
0 years but less than 1 year	0 hours + 30 hours = 30 hours
1 year but less than 2 years	30 hours + 12 hours = 42 hours
2 years but less than 7 years	42 hours + 18 hours = 60 hours
7 years but less than 15 years	60 hours + 12 hours = 72 hours
15 years and over	72 hours + 18 hours = 90 hours

Full-time Staff Years of Service	Base Accrued Total PTO PTO PTO
0 years but less than 1 year	0 hours + 80 hours = 80 hours
1 year but less than 2 years	80 hours + 40 hours = 120 hours
2 years but less than 7 years	120 hours + 40 hours = 160 hours
7 years but less than 15 years	160 hours + 40 hours = 200 hours
15 years and over	200 hours + 40 hours = 240 hours

Vice Presidents Years of Service	Base PTO	Accrued PTO	Total PTO
0 years but less than 15 years	0 hours -	+ 200 hours = 2	200 hours
15 years and over	200 hours	s + 40 hours = 2	240 hours

Senior Vice Presidents	Base Accrued Total
Years of Service	PTO PTO PTO
0 years but less than 5 year	0 hours + 200 hours = 200 hours
5 years and over	200 hours + 40 hours = 240 hours

#### **Paid Parental Leave**

Six weeks of paid leave is available following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care. Eligibility for this plan is determined by Family & Medical Leave Act eligibility guidelines, and this plan may be used once every eighteen months.

#### **Holiday Pay**

Part-time Holiday Pay—Employees will receive four paid holidays (six hours of pay for each) including: New Year's Day, Independence Day, Thanksgiving, and Christmas.

Full-time Holiday Pay—Employees will receive holiday pay for eleven Federal Holidays: New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. Typically, President's Day is reserved for an All-Staff event.

#### **Birthday Benefit**

All Part-time and Full-time employees receive 8 hours of paid time off to celebrate their birthday during the calendar year.

#### **Volunteer Pay**

Hoosier Hills Credit Union believes in giving back to our community and we encourage our employees to participate in community service activities. In fact, we pay you for it! Part-time and full-time employees are eligible for 16 hours of volunteer pay each year.

### **Bereavement**

All employees are eligible for Bereavement leave when a family need arises.